Accessing Fogler Library Reserve Materials

Reserves are either electronic (24/7 access) or hardcopy (checked-out at the library).

Electronic Reserves

1. Go to http://www.library.umaine.edu/
   a. Select the Reserves tab, located at the upper-center portion of the page.
   b. Search reserves by course name or by instructor.
   c. Select the appropriate course if more than one is listed.

2. Click on the first title listed. It will provide access to all eReserves.

   1 ACCESS ELECTRONIC RESERVES

3. Read and then click the link:

   Read instructions and CLICK HERE to login using your MaineStreet credentials.

   REGISTER your first time.

   BOOKMARK courses every semester under Student Tools > Search Courses. Either select each instructor using menu or enter each course number (e.g., ABC 123) and click the plus icon to add.

   For HELP go to Reserve Desk, call 207-581-1641, or email reserve@umit.maine.edu.

4. Enter your MaineStreet credentials at the login page.
   a. First-time use only: Complete the registration page.
   b. Each Semester: Select your courses and bookmark them.
      i. In the left navigation menu, go to Search Courses.
      ii. Either select each instructor using the menu or enter each course number (e.g., ABC 123) and bookmark by clicking the plus icon. Make certain that you select Orono (ORO) courses only.

5. Select the Main Menu to view your bookmarked courses or follow the steps in 4b (above) if no bookmarked courses appear.

6. Select any course. When the readings appear, click on any item to retrieve it. Add frequently viewed items to your Hot List, by selecting the respective check boxes and clicking the Add checked items to Hot List button at the bottom of the page.
Hardcopy Reserves

1. Before arriving at the Reserve Desk, go to http://www.library.umaine.edu/
   a. Select the Reserves tab, located at the upper-center portion of the page.
   b. Search reserves by course number or by instructor.
   c. Select the appropriate course if more than one is listed.
   d. Hardcopy items are loaned for short periods (typically 4 hours). Lengths of loans vary by course. Check the Course note heading at the top of the page for more information. Most items are limited to library use only.
   e. Examine the list of readings arranged alphabetically by title.
   f. Check under the call number column for title availability before you come to the desk. Any item status other than AVAILABLE means it is in use. This information will save you from waiting in line unnecessarily.
   g. Make a note of the titles that you need.
   h. Make certain you have your MaineCard. It is required to check-out materials.

2. Go to the Reserve Desk
   a. Inform the attendant of the needed item(s) to expedite retrieval. You may borrow up to three titles at once.
   b. Present your MaineCard.
   c. You will be informed of when the items are due at check-out.
   d. Return materials to the Reserve Desk.